



# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Approve Three Month Contract for Interim Information Systems Support

**MEETING DATE:** January 7, 1998

**PREPARED BY:** Deputy City Manager

**RECOMMENDED ACTION:** That the City Council approve the attached three month contract with Morada Corporation for information systems assistance in the Police Department.

**BACKGROUND INFORMATION:** A Senior Programmer Analyst has been assigned to work for the Police Department to provide computer support on a full-time basis for the past seven years. The individual currently occupying this position has indicated that he will be leaving employment with the City of Lodi mid January, 1998.

Unfortunately, this resignation comes at a critical time for both the Police Department and the Finance Department.

The Police Department is in the process of implementing and activating its Mobile Data Computers (MDCs) system in all of the patrol units along with converting staff from the AS400 to an NT-based network. Although employees will be more self-reliant by utilizing personal computers (PCs), they will continue to rely upon the AS400 for certain data. The transition from AS400 to PC reliance will ultimately require technical support with less AS400 skills and more network support capabilities. This current reliance on the AS400 combined with the increase in workload due to the MDCs makes it essential that the position be filled immediately.

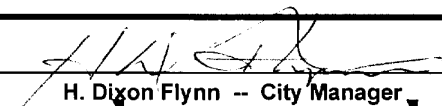
The Finance Department would typically be able to offer interim technical services; however, staff members are immersed in the J.D. Edwards Financial Systems software implementation and have no ability to reassign staff.

The position requires knowledge of the AS400, PCs, MDCs, NT servers, as well as knowledge of CJIS, CLETS, 9-1-1 dispatch phone system, and the County Warrant System. It will take time to recruit such a person who will meet the necessary requirements and have the needed computer skills.

In the interim, Eric Hodel of Morada Corporation, previously employed by the City of Lodi as a programming consultant, is available to work for the Police Department to provide the essential computer services necessary for day-to-day police operations. Mr. Hodel has experience in police systems which enables him to work with the police data and has a wealth of AS400 expertise as well as other police-related systems. Mr. Hodel is available immediately to work 6 - 8 hours per day through March 1998. This interim solution will accomplish the following:

- Police operations will continue relatively uninterrupted by the absence of the current Senior Programmer Analyst;
- Finance Department staff will not be impacted by the staffing shortage and will be able to implement the J.D. Edwards Financial Systems software; and
- Human Resources Department will be able to recruit and fill the position with an individual who is well-grounded in the necessary computer skills necessary for police operations.

**APPROVED:** \_\_\_\_\_

  
H. Dixon Flynn -- City Manager

By not implementing this interim solution, lack of computer support could literally result in loss of automation capabilities for the Police Department and could pose a dilemma of not meeting grant obligations.


The terms of the contract with Morada Corporation will extend until March 1998 and will not exceed \$23,500.

**FUNDING:** Current Budget

Funding Available:

  
Vicky McAthie  
Finance Director

Approved

  
Stan Helmle  
Information Systems Manager

Respectfully,

  
Janet S. Keeter  
Deputy City Manager

JSK

cc: Police Chief  
Finance Director  
Information Systems Manager

# **PERSONAL SERVICES CONTRACT**

## **MORADA CORPORATION**

### **AND**

## **CITY OF LODI**

It is agreed between the City of Lodi ("City") and Morada Corporation ("Contractor") as follows:

1. Contractor shall be retained by the City of Lodi to perform work six to eight hours per day not to exceed forty (40) hours per workweek. Contractor agrees to assign Eric Hodel to perform the services to be provided under this contract. Work assignments may be made at times other than normal business hours of City.
2. Contractor shall commence on January 8, 1998.
3. Contractor shall conclude on March 31, 1998.
4. Contractor shall provide support for the following information systems requirements:
  - AS/400 to include printers, terminals, report writing, link to main AS/400 and Computer-Aided-Dispatch
  - Mobile Data Computers (MDCs)
  - CLETS, CJIS, and County Warrant System
  - Network - Client and Server
  - 9-1-1 Dispatch Phone System
  - Inventorying of all PCs
  - Police Surveillance Equipment
  - Crime Analysis
  - DATA 9-1-1 (DEC ALPHA)
  - Pagers Application
  - PC Hardware and Software Application Support
  - Documentation
  - AS/400 Data Conversion for Sierra Permits
5. The rate paid to Contractor for the services provided shall be \$60.00 per hour.
6. Contractor shall prepare a weekly activity report and billing invoice which will be presented to the City as follows:

Mr. Stan Helmle  
Information Systems Manager  
City of Lodi, City Manager's Office  
P. O. Box 3006  
Lodi, California 95241-1910

7. City shall process invoices and remit payment to Morada Corporation within 30 days of receipt of invoice.
8. It is understood that Contractor's employee shall not accrue any vacation, sick leave, or holiday leave and is not eligible for any other City of Lodi benefits.
9. Contractor's employee shall have a valid California Driver's License.
10. This contract is subject to a satisfactory background check on Contractor's employee. Contractor hereby consents to such a check being made by City.
11. This contract may be terminated with or without cause by either party.

CITY OF LODI  
a municipal corporation

MORADA CORPORATION

\_\_\_\_\_  
H. DIXON FLYNN  
City Manager

\_\_\_\_\_  
CONTRACTOR

By: \_\_\_\_\_

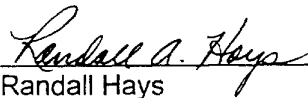
Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Alice M. Reimche  
City Clerk

Approved as to Form:

  
\_\_\_\_\_  
Randall Hays  
City Attorney